
**CONSTITUTION OF THE
KING'S OLD COLLEGIANS ASSOCIATION INC.**

(1) The name of the Association is, and is deemed always to have been, the KING'S OLD COLLEGIANS ASSOCIATION INC. (hereinafter referred to as KOCA). This constitution replaces any other previous constitutions.

(2) **Objects of KOCA**

The objects of KOCA are:

(a) to foster communication between past collegians;

(b)

(d) to do all such things as are necessary or incidental to the achievement of the above objects.

(3) **Membership**

(a) The membership of KOCA shall consist of ordinary members, financial members and honorary life members.

(b) A past Collegian of KING'S COLLEGE is automatically an ordinary member of KOCA, regardless of the length of time spent as a collegian or how long it has been since he left KING'S COLLEGE. This is the only criterion for membership, and there is no right of rejection or termination of membership if this criterion is met. An honorary life member is appointed at the sole discretion of the Management Committee and the member's appointment will be made known to the next AGM following the appointment.

(c) Members are encouraged to become and remain financial members of KOCA by paying their yearly subscription fee as determined from time to time by the Management Committee.

(d) The rights of financial members are identical to the rights of ordinary members.

(e) The number of ordinary and financial members of KOCA is unlimited.

(f) A register of members and their addresses and telephone numbers and any other means of contact is to be maintained by the Secretary.

(4) **Management Committee of KOCA**

(a) The general control and management of the administration of the affairs, property and funds of KOCA shall be vested in a Management Committee, subject to resolutions of members passed at any general meeting.

(b) The Management Committee shall be composed of a President, Vice-President, Secretary, Treasurer and Dinner Convenor, and as many other members as the Annual General Meeting (hereinafter referred to as the AGM) shall elect.

(c) The term of each member of the Management Committee is 1 year. Each member may stand for re-election at the next AGM.

(d) A Management Committee member may resign from the Management Committee by giving written notice of resignation to the Secretary. The resignation takes effect at the time the notice is received by the Secretary or the day stated in the notice (if later).

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- (e) A Management Committee member may be removed from office by an ordinary resolution of members at a general meeting of KOCA. The member must be given a full and fair opportunity to show cause why he or she should not be removed from office before the vote of members is taken. Once a member is removed from office they have no right of appeal.
 - (f) Where a vacancy exists, the Management Committee may appoint a new member who shall hold office until the next AGM.
 - (g) The Management Committee shall meet at least 5 times per year.
 - (h) The Management Committee has the power to co-opt other members, as and when it considers this desirable.
 - (i) The Management Committee may, from time to time, form sub-committees to report to, and advise, it on any topic or matter it considers desirable. Such sub-committees may be composed of its own members, or a mixture of its members and co-opted members, provided at least 1 member of the sub-committee is a member of the Management Committee.
 - (j) A quorum of the Management Committee shall be 4 members.
 - (k) The Management Committee may meet and regulate its proceedings as it thinks fit. Questions arising shall be decided by a majority of votes, and, in the case of an equality of votes, the question shall be deemed to be decided in the negative.
 - (l) The President may convene meetings of the Management Committee when he considers it necessary or desirable, or as and when the Committee appoints.
 - (m) The President shall convene a meeting when requested by at least 3 members of the Committee.
 - (n) The President shall preside at all meetings of the Committee and general meetings, in his absence, the Vice-President shall preside; in their absence, a Chairman shall be elected by and from any of the members present.
- (5) **Annual General Meetings and other general meetings**
- (a) An Annual General Meeting (AGM) shall be held at least once each year and within 3 months of the end of KOCA's previous financial year.
 - (b) At every AGM, the following business shall be transacted:
 - (i) the receipt and adoption of the statement of income and expenditure for the previous financial year and the accompanying auditor's report;
 - (ii) the election of members of the Management Committee;
 - (iii) KOCA representatives to KING'S COLLEGE COUNCIL, as and when required
 - (iv) the appointment of an auditor;
 - (v) the receipt of any reports asked to be presented by the Management Committee;
 - (vi) the determination of the Annual Subscription and other membership fees or levies as decided, if no determination is made, the annual subscription remains unchanged; and
 - (vii) any general business.

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(c)

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Minutes of any general meeting or Management Committee meeting and the books of account and Financial Records of KOCA shall be available for inspection by any member who applies to the Secretary in writing for that inspection.

(9) **Financial Year**

The financial year of KOCA shall begin on the first day of June and end on the thirty-first day of May of the following year.

(10) **Constitution**